Lewis County Employment Opportunity

Division: Solid Waste | Position: Manager

Who May Apply: Any Qualified Applicant
Employment Status: Regular Full Time
Salary Range: Grade 27: $5,397/mo.–$7,258/mo.
Posting Opens: 10/15/2019
Posting Closes: Open Until Filled
First Review 10/31/2019

DEPARTMENT / OFFICE
This a non-represented at-will position by Public Works in the Solid Waste Division located at 1411 South Tower Ave., Centralia, WA 98531.

POSITION SUMMARY
Oversees all aspects of the Waste Management Services Division including solid and moderate risk waste management programs; daily operations of two transfer stations, drop boxes; reuse and recycling; policy recommendations on various Division issues; post landfill closure assessments; budget preparation, monitoring & forecasting; household hazardous waste collection; media & public relations; personnel management; and implementation of projects & programs relating to the Solid Waste Utility Fund and Solid Waste Disposal District Fund.

HOW TO APPLY
Application materials and job description can be found at https://jobs.lewiscountrywa.gov.

Application packets may be requested by calling (360) 740-1408.

WHO MAY APPLY
This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions and possesses the knowledge, skills and abilities as identified in the job description.

REQUIREMENTS
The following items are REQUIRED for your application to be considered complete and for you to be considered for this recruitment. Note: ALL sections of the application must be complete. “See resume” is not acceptable.

✓ Lewis County Employment Application
✓ Authorization to Release Information
✓ Cover Letter
✓ Resume

All application materials must be received by the Public Works Office by 4:00 p.m. on the screening date of this posting for first consideration.

MINIMUM REQUIREMENTS

• Bachelor’s Degree in Environmental Science, Business Administration, Planning or related field
• Three (3) supervisory experience.
• 40-hour hazardous materials response certification within one year of employment.
• Five (5) years’ experience in Solid Waste is desirable
• Proof of eligibility to work in the United States.
• Ability to speak, read, and write the English language effectively.

NOTE: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.