



Lewis County Employment Opportunity

Division: **Solid Waste**

| Position: **Manager**

Who May Apply: **Any Qualified Applicant**

Employment Status: **Regular Full Time**

Salary Range: **Grade 27: \$5,397/mo.-\$7,258/mo.**

Posting Opens: **10/15/2019**

Posting Closes: **Open Until Filled**

First Review 10/31/2019

DEPARTMENT / OFFICE

This a non-represented at-will position by Public Works in the Solid Waste Division located at 1411 South Tower Ave., Centralia, WA 98531.

POSITION SUMMARY

Oversees all aspects of the Waste Management Services Division including solid and moderate risk waste management programs; daily operations of two transfer stations, drop boxes; reuse and recycling; policy recommendations on various Division issues; post landfill closure assessments; budget preparation, monitoring & forecasting; household hazardous waste collection; media & public relations; personnel management; and implementation of projects & programs relating to the Solid Waste Utility Fund and Solid Waste Disposal District Fund.

HOW TO APPLY

Application materials and job description can be found at <https://jobs.lewiscountywa.gov>.

Application packets may be requested by calling (360) 740-1408.

WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions and possesses the knowledge, skills and abilities as identified in the job description.

REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment. **Note: ALL sections of the application must be complete. "See resume" is not acceptable.**

- ✓ **Lewis County Employment Application**
- ✓ **Authorization to Release Information**
- ✓ **Cover Letter**
- ✓ **Resume**

All application materials must be received by the Public Works Office by 4:00 p.m. on the screening date of this posting for first consideration.

MINIMUM REQUIREMENTS

- Bachelor's Degree in Environmental Science, Business Administration, Planning or related field
 - Three (3) supervisory experience.
 - 40-hour hazardous materials response certification within one year of employment.
 - Five (5) years' experience in Solid Waste *is desirable*
 - Proof of eligibility to work in the United States.
 - Ability to speak, read, and write the English language effectively.
 -
-

NOTE: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.