

Lewis County is seeking a qualified candidate to join our talented and engaged management team.

Lewis County is located off the I-5 corridor of Southwest Washington and is a gateway to many outdoor adventures. It is because of this prime location that we desire to grow our recreational services and are looking for an individual to help us lead these exciting community-focused efforts.

## PAY RANGE:

**\$90,361-\$121,474**

*\*Competitive  
medical/dental/vision/RX/Leave  
benefits included*



**This position is open until:** 4pm on 12/4/22.

<https://jobs.lewiscountywa.gov/>

### WEBSITES:

Lewiscountywa.gov

SouthwestWashingtonFairgrounds.org



## Administrator of Parks and Recreation

Parks / Fairs / Events / Campground Management

The Parks & Recreation Administrator is a senior management position responsible for assisting the Chief of Internal Services in developing and implementing County goals and objectives related to parks, recreation, fairs, events, and campground management.

Plans, organizes, manages, coordinates, and participates in providing a comprehensive program of recreation, parks, campgrounds, sports, and leisure activities for the community.

Oversees the Events and Fairs Manager who plans, coordinates, and manages the operations and activities of the Southwest Washington Fair; oversees off-season Fairground activities, rentals, and community functions; promotes community interest in County Parks, Campground Management, Fairs and Fairground facilities.

Manages various recreation facilities including the fairgrounds, multiple County parks, historic buildings, and event centers; develop, schedule and implement events, recreation, campground management, and activities; develop and administer budgets; assist in acquisition and development, and maintenance of parks and open spaces; manage small and large capital improvement projects; prepare and administer grants; and other department administrative management functions.

Appointment of Administrator of Parks and Recreation requires compliance with the qualifications of the position and the ability to establish goals for the community needs assessment, review the accomplishments of teams and performance of individuals.

*If you are a talented leader, experienced in management in any of the areas of responsibilities, and are excited for the growing recreational opportunities in our community, we invite you to apply today!*