



# Lewis County Employment Opportunity

Department: Public Health & Social Services | Position: Environmental Health Code Compliance Specialist

Who May Apply: Any Qualified Applicant

Employment Status: Regular Full Time

Pay Range: Grade 121: \$4,620 - \$6,212/Mo. (DOQ)

Posting Opens: November 22, 2022

Posting Closes: Open until filled

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## DEPARTMENT / OFFICE

This position is with the Public Health & Social Services Department, Environmental Health – Code Compliance Division, located at:  
2025 NE Kresky Ave., Chehalis, WA 98532

## POSITION SUMMARY

Under general supervision, performs field inspections and investigations to enforce State and County codes and ordinances relating to public health and safety issues and public nuisances; investigates complaints and issues citations for code violations within scope of authority.

This position performs land use and environmental inspections to ensure safety and general welfare of County residents, enforces County codes encompassing vehicle abatement, nuisance abatement, and land use. Responds to complaints of potential code violations relating to environmental control, hazards, abandoned vehicles, and dumping. Initiates investigations and analysis based on preliminary information, contacts individuals to discuss violations.

## HOW TO APPLY

Application materials and job description are available online at <https://jobs.lewiscountywa.gov/>

Lewis County accepts no responsibility for completeness of applications or loss or damage of data. Application materials received by Lewis County become the property of the County.

Applicants with disabilities who need accommodation with the application and/or selection process should contact the ADA Coordinator, Human Resources at 360-740-1408 or 740-1480 TTY.

## WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions, with or without accommodations, and possesses the knowledge, skills and abilities as identified in the job description.

## APPLICATION REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment.

**Note: ALL sections of the application must be complete. "See resume" is not acceptable.**

- ✓ Lewis County Employment Application
- ✓ Authorization to Release Information
- ✓ Cover Letter
- ✓ Resume

## MINIMUM REQUIREMENTS

- ▶ High School diploma or GED equivalent, AND
- ▶ Two (2) year's work experience in code enforcement or investigations
- ▶ WA State Criminal Justice Animal Control Officer Academy, Course 2390, or equivalent; OR successful completion within six months of hire date
- ▶ Capable of holding a Special Commission issued by the Sheriff of Lewis County
- ▶ Valid Driver's License
- ▶ May be required to pass criminal background check
- ▶ Proof of eligibility to work in the United States
- ▶ Ability to speak, read, and write the English language effectively

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**NOTE:** The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

*Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.*