



GROUNDS TECH I (Casual Exterior Painter) JOB DESCRIPTION

Job Title: **Grounds Technician I
(Casual Exterior Painter)**

Pay Grade: **115**

FLSA: **Non-Exempt**

Job Code: **GT155-EH**

Effective Date: **October 2022**

Revision Date: **June 2023**

NATURE OF WORK

Under close supervision, performs a variety of maintenance functions on behalf of the Lewis County Parks and Recreation Department.

ESSENTIAL FUNCTIONS:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Participates in the maintenance and repair of County parks, facilities, buildings, campgrounds, infrastructure and equipment.
- Provides customer service by responding to complaints/questions, responding to emergency situations and repairs, installation and assembly of equipment, and spill clean ups.
- Performs a variety of general building maintenance functions including carpentry, electrical, plumbing, painting, and floor maintenance.
- Operates, maintains and inspects a wide range of tools and equipment related to parks management.
- Installs and replaces lighting fixtures.
- Repairs and maintains plumbing systems and related equipment including faucets, toilets, showers, and sinks; unplugs drains and water/sewer pipes.
- Maintains irrigation systems, culverts, catch basins, and trail water bars.
- Performs various types of campgrounds duties; mows and maintains parks and campgrounds; performs weeding and seasonal maintenance for planting; inspects, renovates and repairs park trails and camping areas; prunes trees and shrubs; removes snow and ice from park walkways and parking lots.
- Maintains the County's Parks and campground buildings, facilities, and grounds; obtains water samples and monitors chlorine and ozone levels; repairs sprinkler heads.
- Maintains and winterizes restrooms; performs litter control and garbage removal; ensures campsites are ready for use; cleans and maintains offices, restroom facilities, and parking lot.
- Sets up tables, chairs, booths, stages, and/or other types of items required for events conducted at County campground facilities; tears down events and performs event clean up, resolves issues during events.
- Prepares and maintains a variety of parks and campground maintenance records and documentation.
- Responds to maintenance emergencies during and after business hours including Blood Borne Pathogen (BBP) incidents; performs emergency repairs or removal of unsafe conditions to maintain safety of park and campground users.
- Ensures the park and campground rules and County ordinances are obeyed.

WORKING ENVIRONMENT / PHYSICAL DEMANDS:

Work is performed in and around County parks facilities and campgrounds and involves exposure to variable weather conditions, electrical currents, hazardous materials and chemicals, and machinery with moving parts; subject to standing, walking, bending, reaching, kneeling, crouching, operating equipment, and lifting of objects up to 50 pounds.

DISTINGUISHING CHARACTERISTICS:

This is the journey level in the Parks Technician job series; incumbents have acquired necessary parks maintenance knowledge and are granted greater independence as further experience is gained.

EMPLOYMENT STANDARDS:

High School Diploma or G.E.D. equivalent; AND two (2) year's parks maintenance experience.

A valid Driver's License, Forklift License, and First Aid/CPR Certification are required.

KNOWLEDGE AND SKILLS:

Knowledge of:

- County policies and procedures.
- Principles and practices of parks and campground maintenance.
- Parks and campground maintenance operations, policies, and procedures.
- Regulations and standards governing the maintenance of public parks and campgrounds.
- Parks and campground maintenance equipment/tools and methods of operation.
- Occupational hazards and safety practices relative to parks and campground maintenance work.

Skills in:

- Performing a variety of parks and campground maintenance functions.
- Assisting in ensuring the County parks and campground facilities, buildings, and equipment are safely and properly maintained.
- Responding to, troubleshooting, and resolving parks and campground maintenance issues in a timely manner.
- Safely operating and maintaining various types of parks and campground maintenance equipment and tools.
- Establishing and maintaining effective working relationships with other staff, County departments, contractors, vendors, outside agencies, and the general public.
- Communicating effectively verbally and in writing.