



# Lewis County Employment Opportunity

Department: Public Health & Social Services | Position: Health Promotion Coordinator

**Who May Apply:** Any Qualified Applicant

**Employment Status:** Regular Full-Time

**Salary Range:** Grade 121: \$4,805 - \$6,460/mo. (DOQ)

**Posting Opens:** 11/3/2023

**Posting Closes:** Open Until Filled

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## DEPARTMENT / OFFICE

This is a Teamsters represented position with the Public Health & Social Services Department, Community Services Division, located at: 360 NW North St., Chehalis, WA 98532.

## POSITION SUMMARY

Under general supervision, promotes community awareness of public health issues; uses quantitative and qualitative data to identify County health trends and community service needs and assets. Plans, implements, monitors, and evaluates public health programs and activities; prepares grant applications and reports; serves as a liaison for the Department in the community by participating on community coalitions, committees, and task forces and promotes public health programs and services.

## HOW TO APPLY

Application materials and job description are available online at <https://jobs.lewiscountywa.gov/jobs/>

Application packets may be requested by calling 360-740-1408. Please note: there may not be sufficient time for the packet to be mailed and returned by the closing date.

**Applicants with disabilities who need accommodation with the application and/or selection process should contact the ADA Coordinator, Human Resources at 360-740-1408 or 740-1480 TTY.**

*Lewis County accepts no responsibility for completeness of applications, the timely delivery or the loss or damage of data when sent by email, fax, U.S. Postal Service, private carrier, delivery service, or other provider. Application materials received by Lewis County become the property of the County.*

## WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions, with or without accommodations, and possesses the knowledge, skills and abilities as identified in the job description. *Hiring preference will be given to Teamsters represented employees.*

## APPLICATION REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment.

**Note: ALL sections of the application must be complete. "See resume" is not acceptable.**

- ✓ Lewis County Employment Application
- ✓ Authorization to Release Information
- ✓ Cover Letter
- ✓ Resume

## MINIMUM REQUIREMENTS

- ▶ Bachelor's Degree in Health Education, Public Health or a closely related field; AND three (3) years' experience in public health, medical or social services program.
- ▶ A valid driver's license is required.

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**NOTE:** The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.