



# Lewis County Employment Opportunity

Department: **Information Technology Services** | Position: **Help Desk III**

Who May Apply: **Any Qualified Applicant**

Employment Status: **Regular Full-Time**

Salary Range: **Grade 124: \$5,667 – \$7,617/mo.**

Posting Opens: **06/03/2024**

Posting Closes: **Open Until Filled**

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## DEPARTMENT / OFFICE

This is a represented position by Teamsters within the Information Technology Services Department.

## POSITION SUMMARY

Under general supervision, provides senior-level technical support functions and training for Lewis County computer system users; troubleshoots and resolves problems and maintains County computer systems, desktops, and peripherals.

## HOW TO APPLY

Application materials and job description can be found at <https://jobs.lewiscountywa.gov/>. Please complete the application online.

## WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions and possesses the knowledge, skills and abilities as identified in the job description. *Hiring preference will be given to existing Teamsters represented employees.*

*Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.*

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment. **Note: ALL sections of the application must be complete. "See resume" is not acceptable.**

- ✓ **Lewis County Employment Application**
- ✓ **Authorization to Release Information**
- ✓ **Cover Letter**
- ✓ **Resume**

## MINIMUM REQUIREMENTS

- Associate's Degree in Information Technology, Computer Science, or a closely related field; AND three (3) year's technical support experience.
- *Lewis County Government experience is preferred.*
- Certification as a Microsoft Certified Professional (MCP).
- A valid Driver's License is required.
- Proof of eligibility to work in the United States.
- Ability to speak, read, and write the English language effectively.
- *Specific computer programming skills and languages may be required.*

***Experience in lieu of education will be considered as outlined in Section 2.0 as described in the Lewis County Employee Handbook.***

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**NOTE:** The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

## REQUIREMENTS