

## LEWIS COUNTY SHERIFF'S OFFICE COMMUNITY SERVICES OFFICER (CSO)

The Lewis County Civil Service Commission is accepting applications for Community Services Officer. Community Services Officers work in the Lewis County Sheriff's Office.

### SALARY & BENEFITS

The current salary range is \$4,949 - \$6,654 (DOQ). See benefit document attached for full list of benefits. Community Services Officers participate in the Washington State Department of Retirement Systems and may elect to participate in deferred compensation plans. This is a non-union position.

### MINIMUM QUALIFICATIONS

- Citizen of the United States.
- Provide proof of eligibility to work in the United States.
- Read and write English.
- High school diploma or GED.
- Minimum 19 years of age.
- Washington State driver's license.
- Minimum keyboarding speed 30 words per minute (corrected).
- Passing score on panel interview.
- Pass physical assessment, polygraph and thorough background examination.
- Meet and pass State and Federal background and testing to be certified to access restricted and confidential computer systems.

### APPLICATION DEADLINE

Applications can be downloaded online from the Lewis County Sheriff's Office website, or on Lewis County's job board. Return completed application to the Lewis County Sheriff's Office either in person, by emailing application to [Sheriff@lewiscountywa.gov](mailto:Sheriff@lewiscountywa.gov), or by mail to Lewis County Sheriff's Office, Attn: Application, 345 W. Main Street, Chehalis, WA 98532.

Applications are due by 4:00 p.m. on Tuesday, August 6, 2024. If your application is being mailed, it must be postmarked no later than the due date.

**ONCE APPLICATIONS ARE RECEIVED, A PANEL INTERVIEW WILL BE SCHEDULED AND YOU WILL BE NOTIFIED OF THE DATE AND TIME.**

For questions, contact Administrative Assistant Sherri Guenther at 360-740-1300, or by email at [Sherri.Guenther@lewiscountywa.gov](mailto:Sherri.Guenther@lewiscountywa.gov).