LEWIS COUNTY EMPLOYMENT OPPORTUNITY

Department: **Juvenile** | Position: **Detention Officer**

Who May Apply: **All Qualified Applicants**

Employment Status: **Casual**

Salary Range: **$19.38 hr**.

Posting Opens: **3/8/17**

Posting Closes: **Open until filled.**

DEPARTMENT / OFFICE

This is a non-represented casual, on-call position, in the Juvenile Department.

POSITION SUMMARY

Under general supervision, coordinates and performs a variety of detention duties on behalf of the Lewis County Juvenile Detention Center; provides for the safety, security, and care of detainees; monitors surveillance equipment and inmate wellbeing; supervises detainee activities; prepares and maintains detention records and reports; and performs other related duties as assigned.

HOW TO APPLY

Application materials and job are available at www.lewiscountywa.gov/jobs. You may turn in a completed application to:

Lewis County Juvenile Court
1255 SW Pacific Ave.
Chehalis, WA 98532

Application packets may be requested by calling (360) 740-1408. Please note: there may not be sufficient time for the packet to be mailed and returned by 5:00 p.m. on the closing date of the posting.

WHO MAY APPLY

This recruitment is open to any qualified applicant who can perform the essential functions and possess knowledge, skills and abilities as identified in the job description.

Lewis County accepts no responsibility for completeness of applications, the timely delivery or the loss or damage of data when sent by email, fax, U.S. Postal Service, private carrier, delivery service, or other provider. Application materials received by Lewis County become the property of the County.

REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment. **Note: ALL sections of the application must be complete. "See resume" is not acceptable.**

- ✓ **Lewis County Employment Application**
- ✓ **Authorization *to* Release Information**
- ✓ **Cover Letter**
- ✓ **Resume**

Applications may be emailed to charles.west@lewiscountywa.gov

MINIMUM REQUIREMENTS

- High School Diploma or G.E.D. equivalent;
- First Aid/CPR Certification within one year
- Valid Driver's License is required.
- Must successfully complete a criminal history background investigation and polygraph test.

NOTE: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.