



Lewis County Employment Opportunity

Division: **Solid Waste** Position: **Solid Waste Operations Specialist I**

Who may Apply: **Any Qualified Applicant**

Employment Status: **Regular full-time**

Salary Range: **Grade 15: \$2,901 – \$3,050 (DOQ)**

Full Salary Range: **Grade 15: \$2,901 - \$3,904/mo.**

Posting Opens: **March 16, 2017**

Closing Date: **March 30, 2017 at 4:00 pm**

DEPARTMENT / OFFICE

This position is in the Lewis County Public Works Department, Solid Waste Division, Central Transfer Station, 1411 S Tower Ave, Centralia

POSITION SUMMARY

This is a FLSA non-exempt represented position by AFSCME within the Solid Waste Division of the Public Works Department (PWD). A Solid Waste Operations Specialist I, under general supervision, directs the off-loading of waste from both public and commercial vehicles, visually screening waste for unacceptable materials. Loads waste into truck trailers for shipment. Ensures safety by properly operating facility equipment, provides cashier and customer services at Solid Waste transfer centers, and answers questions from the public about county services. Assist the Hazardous Waste Coordinator in processing moderate risk waste. Assist the Waste Reduction and Recycling Coordinator with other assignments. See job description for complete details.

HOW TO APPLY

Online application process, application materials and job description are available at www.lewiscountywa.gov/jobs or pick up an application packet between 8:00AM – 5:00PM from:

**Lewis County Public Works Department
Public Services Building
2025 NE Kresky Avenue
Chehalis, WA 98532**

Application packets may be requested by calling 360.740.1123. Please note: there may not be sufficient time for the packet to be mailed and returned by the screening date. All application materials must be received in the Public Works Department. Late applications will not be accepted. Application materials may be emailed to Lara.Seiler@lewiscountywa.gov or faxed to 360.740.1499 providing a signed hard copy follows within 5 business days. If following the online application process no hard copies need to be mailed.

Applicants with disabilities who need accommodation with the application and/or selection process should contact the ADA Coordinator, Human Resources at (360)740-1408 or (360) 740-1480 TTY.

WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions, with or without accommodation and possess the knowledge, skills and abilities as identified in the job description.

APPLICATION REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment.

- ✓ **Lewis County Employment Application**
- ✓ **Authorization to Release Information**
- ✓ **Cover Letter**
- ✓ **Resume**
- ✓ **Specific technical training and certifications are required (Class B CDL)**
- ✓ **See job description for complete details**

MINIMUM REQUIREMENTS

- High School Diploma or GED equivalent; AND two (2) years paid work experience operating a hydraulic excavator, backhoe, and forklift.
- Valid WA Class B CDL is required.
- One (1) years' work experience handling cash, making change and preparing deposits.
- Must pass thorough background investigation.
- Obtain 24-hour HAZWOPER Certification within one year of employment and maintain 8 hour refresher.
- Obtain a forklift certification within one (1) year of employment, and obtain HVAC certification within one (1) year of employment.
- First Aid Certification within six month of employment and Flaggers Certification within six months of employment.
- Additional specific technical training and certifications may be required.

Desirable Qualifications:

- Knowledge of current Federal, State, and local regulations governing solid waste handling and disposal practices.

NOTE: Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.