



Lewis County Employment Opportunity

Department: **Public Works** | Position: **Public Works Director**

Who May Apply: **Any Qualified Applicant**

Employment Status: **Regular Full Time**

Salary Range: **Grade 137 \$136,394 - \$183,434/yr. (DOQ)**

Posting Opens: **March 4, 2025**

Posting Closes: **Open Until Filled**

First Review: **March 31, 2025**

DEPARTMENT / OFFICE

This FLSA exempt position is located in the Public Works Department, 57 W. Main Street, Chehalis, WA 98532.

POSITION SUMMARY

The Director reports directly to the County Manager and works under broad directives with considerable latitude for independent judgement and decision making to effectively implement the goals of the Department, County Manager, and the Board of County Commissioners. The Director has full responsibility and authority for organizing, directing, and coordinating the activities and operations of the department in an effective, efficient, and fiscally responsible manner.

Under general direction, the Director provides direction and leadership to the Public Works Department (PWD) through effective planning, staff development, resource management, and sound fiscal practices; ensures the effective completion of PWD projects, and compliance with State and Federal regulations, and County policies, procedures, and goals. The Director provides regular status reports for department activities and active projects and provides direction and recommendations to the County Manager and Board of County Commissioners of actions to be taken.

HOW TO APPLY

Application materials and job description are available online at <https://jobs.lewiscountywa.gov/>

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.

WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions and possesses the knowledge, skills and abilities as identified in the job description.

REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment. Email materials to HR@lewiscountywa.gov by March 31, 2025, to be considered in the first review of applicants.

- ✓ **Cover Letter**
- ✓ **Resume**

MINIMUM REQUIREMENTS

- Bachelor's Degree in Civil Engineering, Business Administration, or related field; Master's Degree is preferred; AND five (5) years of senior level administrative and managerial experience associated with public works functions, including three (3) years of extensive supervisory experience; OR an equivalent combination of education, training, and experience.
- Registration as a Professional Engineer with the Washington State Board of Registration, OR by the technical board of another state is preferred.
- A valid Driver's License is required
- May be required to pass a thorough background investigation.
- Proof of eligibility to work in the United States
- Ability to speak, read, and write the English language effectively

Experience in lieu of education will be considered as outlined in Section 2.0 as described in the Lewis County Employee Handbook.

NOTE: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.