



# ROAD MAINTENANCE TECHNICIAN I JOB DESCRIPTION

Job Title: Road Maintenance Technician I

Job Code: RM117

Pay Grade: 113

Effective Date: October 2007

FLSA: Non-Exempt

Revision Date: April 2009

## NATURE OF WORK

Under close supervision, performs traffic control duties and maintains County roads in accordance with all safety regulations and procedures.

## ESSENTIAL FUNCTIONS:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Operates a variety of trucks (with manual and automatic transmissions), equipment and hand tools in accordance with all safety regulations and procedures; learns to maintain vehicles and equipment according to County standards.
- Performs traffic control and flagging activities as needed; follows safety rules and regulations on all work zone and flagging sites, including placing signs, barricades, traffic cones and other warning devices; duties may vary according to job assignment.
- Performs basic road repair and maintenance tasks; reports safety hazards and traffic problems.
- Performs manual labor assignments as needed, including accident and hazardous materials cleanup, guardrail and foliage maintenance, and snow and debris removal.
- Responds to emergencies as directed and performs tasks in the interest of public safety and property protection during emergencies.
- Lewis County essential personnel (24/7 emergency response).

## WORKING ENVIRONMENT / PHYSICAL DEMANDS:

Work is performed outdoors at construction sites, maintenance facilities and outside environments with exposure to inclement weather. Moderate physical demands; strength sufficient to lift and move items weighing up to seventy five (75) pounds; may be exposed to safety hazards and dangerous tools and equipment.

## DISTINGUISHING CHARACTERISTICS:

This is the entry level position in the Road Maintenance Technician job series.

**EMPLOYMENT STANDARDS:**

High School Diploma or GED equivalent, AND one (1) year construction, road maintenance, and/or manual labor experience.

Must be able to acquire a Class A-CDL, Washington State Traffic Control Flagger card, and complete First Aid/CPR training programs within 90 days of hire. Must obtain Certified Operator status for specified equipment within twelve months of hire.

**KNOWLEDGE AND SKILLS:**

**Knowledge of:**

- County policies and procedures.
- Techniques of traffic control.
- OSHA safety rules and regulations, and safety standards in hazardous traffic environments.
- Federal and state safety laws and regulations, including drug and alcohol testing guidelines for CDL.

**Skills in:**

- Safe and efficient operation and maintenance of trucks and equipment according to standard operating and safety procedures.
- Following safe work practices.
- Establishing and maintaining effective working relationships with co-workers
- Following verbal and written instructions.