

Lewis County Employment Opportunity

Department: Public Health & Social Services Position: Social Services Supervisor

<u>Who May Apply:</u> Any Qualified Teamsters-Represented Employee

Employment Status: Regular Full-Time

Salary Range: Grade 123: \$5,576 - \$7,498/mo. (DOQ)

Posting Opens: June 5, 2025

Posting Closes: June 12, 2025 @ 4:00 pm

DEPARTMENT / OFFICE

This position is with the Public Health & Social Services Department, located at 360 NW North Street, Chehalis, WA 98532.

POSITION SUMMARY

Under limited supervision, the Social Services Supervisor plans, coordinates, and supervises the operations and activities of social services programs to provide a variety of community social services and health programs to Lewis County residents; assures compliance of program activities with state and federal laws; and supervises assigned personnel.

HOW TO APPLY

Application materials and job description are available online at <u>https://jobs.lewiscountywa.gov/</u>.

All application materials must be received in the Public Health & Social Services Department.

Applicants with disabilities who need accommodation with the application and/or selection process should contact the ADA Coordinator, Human Resources at 360-740-1408 or 740-1480 TTY.

Lewis County accepts no responsibility for completeness of applications. Application materials received by Lewis County become the property of the County.

WHO MAY APPLY

This recruitment is open to any qualified Teamsters represented employee who meets the minimum qualifications and can perform the essential functions and possesses the knowledge, skills and abilities as identified in the job description.

MINIMUM REQUIREMENTS

► Associate's degree in public health, public administration, social work, or related field; AND three (3) years professional experience in public health/social services programs; OR an equivalent combination of education, training and experience.

► Valid driver's license.

APPLICATION REQUIREMENTS

Please include the following documents as an attachment to your application:

- ✓ Lewis County Employment Application
- ✓ Authorization to Release Information
- ✓ Cover Letter

provisions of services.

✓ Resume

Note: ALL sections of the application must be complete. **"See resume"** *is not acceptable.*

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or

Note: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.