



Lewis County Employment Opportunity

Department: Public Health & Social Services

Position: Housing Program Coordinator

Who May Apply: Any Qualified Applicant

Employment Status: Regular Full-Time

Salary Range: Grade 121: \$5,097 - \$6,853/mo. (DOQ)

Posting Opens: August 25, 2025

Posting Closes: September 14, 2025 @ 11:59pm

DEPARTMENT / OFFICE

This is a Teamsters represented position with the Public Health & Social Services Department, Social Services Division, located at: 360 NW North St., Chehalis, WA 98532.

POSITION SUMMARY

Under general supervision, develops and implements housing programs for supportive housing projects and social services for the homeless and at-risk populations, writes grant applications and contracts, and manages grant-funded programs, policies and technical reporting.

HOW TO APPLY

Application materials and job description are available online at <https://jobs.lewiscountywa.gov/>.

Applicants with disabilities who need accommodation with the application and/or selection process should contact the ADA Coordinator, Human Resources at 360-740-1408 or 740-1480 TTY.

Lewis County accepts no responsibility for completeness of applications, the timely delivery or the loss or damage of data when sent by email, fax, U.S. Postal Service, private carrier, delivery service, or other provider. Application materials received by Lewis County become the property of the County.

WHO MAY APPLY

This recruitment is open to any qualified applicant who meets the minimum qualifications and can perform the essential functions, with or without accommodation, and possesses the knowledge, skills and abilities as identified in the job description. ***Preference will be given to any current Teamsters Combined Represented employee.***

APPLICATION REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment.

Note: ALL sections of the application must be complete. "See resume" is not acceptable.

- ✓ **Lewis County Employment Application**
- ✓ **Authorization to Release Information**
- ✓ **Cover Letter**
- ✓ **Resume**

MINIMUM REQUIREMENTS

► Bachelor's degree in public administration, business administration, social services, or related field; AND three (3) years' experience in public housing or social services programs.

► A valid driver's license is required.

Specific technical training and certifications may be required.

NOTE: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.