



LEWIS COUNTY EMPLOYMENT OPPORTUNITY

Office: Assessor | Position: Deputy Assessor Levy & Audit

Who May Apply: Any Qualified Teamsters

Represented Employee

Employment Status: Regular Full-Time

Salary Range: Grade 121: \$5,097 – \$6,853/Mo. (DOQ)

Posting Opens: September 30, 2025

Posting Closes: October 7, 2025 @ 4:00PM

DEPARTMENT / OFFICE

This regular full-time Teamsters represented position is located within the Assessor's Office of Lewis County.

POSITION SUMMARY

Under general supervision, coordinates and performs a variety of technical assessment functions for the Lewis County Assessor's Office.

HOW TO APPLY

Application materials and job description are available online at <https://jobs.lewiscountywa.gov/>.

WHO MAY APPLY

This recruitment is open to any qualified Teamsters Represented employee who can perform the essential functions and possess knowledge, skills and abilities as identified in the job description

Lewis County accepts no responsibility for completeness of applications, the timely delivery or the loss or damage of data when sent by email, fax, U.S. Postal Service, private carrier, delivery service, or other provider. Application materials received by Lewis County become the property of the County.

REQUIREMENTS

The following items are **REQUIRED** for your application to be considered complete and for you to be considered for this recruitment. **Note:** **ALL sections of the application must be complete. "See resume" is not acceptable.**

- ✓ **Lewis County Employment Application**
- ✓ **Authorization to Release Information**
- ✓ **Cover Letter**
- ✓ **Resume**

All application materials must be received in the Assessor's office by 4:00 p.m. on the closing date of this posting. Late applications will not be accepted.

MINIMUM REQUIREMENTS

- Associate's Degree in Public Administration or a closely related field; AND three (3) years' experience in assessments and levy process administration; OR
 - A combination of at least three (3) years relevant experience and/or education.
 - A valid Driver's License is required.
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NOTE: The information for State and Federal Reporting Form is voluntary. By providing this information, you assist the County in meeting state and federal reporting requirements. The information provided on this form is not used as a part of the review and selection process.

Lewis County is an equal opportunity employer that provides access, free from discrimination based on race, color, national origin, religion, age, sex, marital status, sexual orientation, military or veteran status, pregnancy, disability, genetic information or any other basis protected by law in employment or provisions of services.