



WEED CONTROL PROGRAM TECHNICIAN JOB DESCRIPTION

Job Title: Weed Control Program Technician - Extra Help (Senior)	
Dept./Division: Noxious Weed Control	Job Class Code: 1305
Pay Grade: Casual (115)	PCN: 1305001
FLSA: Non-Exempt	Effective Date: February 2026
Representation Status: Non-Represented	Revision Date: January 2026
Reports To: Noxious Weed Control	

NATURE OF WORK

Under close supervision, acts as a team member to develop and implement the County’s noxious weed control- management program for the Lewis County Noxious Weed Control Board.

ESSENTIAL FUNCTIONS:

The following duties are the fundamental, crucial job duties performed by this position. This is not a comprehensive list of all tasks that may be assigned. Incumbent may be required to perform other duties as assigned and appropriate for the position.

- Conduct field surveys to identify, document, and map noxious weed infestations, utilizing GIS & other software.
- Maintain and file complete and accurate records for field activities, utilizing Microsoft Office suite & other required software.
- Assist and participate in weed control activities, primarily the application of herbicides in variable field settings, but also including manual removal, and other methods may be required as necessary.
- Respond to information requests, noxious weed reports, and complaints from residents and landowners in a timely and efficient manner.
- Provide information to the public about noxious weed control projects, including responding to requests by email and phone.
- Assist with managing weed program outreach display materials, activities and educational events.
- Work with municipal and public agency staff, as well as private contractors, to achieve control of noxious weeds on public lands.
- Support weed management efforts by working with volunteer and landowner groups.
- Perform job duties in compliance with laws, rules, regulations, and other standards.
- Represent the County to the public, as well as private organizations and schools, on weed reduction issues.

WORKING ENVIRONMENT / PHYSICAL DEMANDS:

Work is performed in a standard office environment as well as outdoors at off-site field environments with exposure to inclement weather, safety hazards, traffic, power tools, other equipment, and chemical herbicides; work involves moderate physical demands and must possess strength sufficient to lift items weighing up to fifty (50) pounds.

QUALIFICATIONS:

REQUIRED: High School Graduate or GED Certificate and a minimum of one year’s college credit in plant biology, natural sciences, natural resource management, weed identification, and/or related field.

A valid Driver’s License is required. Must obtain a WA State Pesticide Applicator’s License and the necessary endorsements within 60 days of hire.

PREFERRED: Other education, experience, certifications, including GIS, fieldwork, etc.

COMPETENCIES (Knowledge, Skills, Abilities, and Behaviors):

Knowledge of:

- Washington State Noxious Weed Control Law and other local, state and federal laws and regulations that relate to noxious weed control activities in Lewis County.
- Integrated pest management and weed control methods, including impacts from invasive plants.
- Field equipment, including safe operation and field maintenance of equipment such as hand tools, brush cutters, backpacks, and power sprayers.
- Ecological or agricultural theory, systems, and practices.

Skills in:

- Maintaining accurate records & data entry.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining effective working relationships with co-workers.
- Communicating effectively and following verbal and written instructions.
- Effective communication with private landowners and other members of the public, as well as related conflict de-escalation techniques.
- Working independently and as part of a team with diverse backgrounds and coordinating with others to facilitate teamwork and program objectives.
- Maintaining safety while working with potentially hazardous chemicals.
- Navigating forested backroads and operating four-wheel-drive vehicles in suboptimal conditions.
- Identifying noxious weeds, native plants, and common ornamental plants in Washington State.

Ability to:

- Learn and follow County policies and procedures.

Behaviors:

- Regular, reliable attendance.

Job Title: Program Technician – Extra Help Sr.

Job Class Code: 1305

As the incumbent in this position, I have received a copy of this position description.

Employee's Name

Employee's Signature Date